

Clwb Cychod Cemaes – Charles Henry Ashley – Cemaes Boat Club

Minutes of the meeting held on 5th December, 2019 in The Vigour

Present:

Directors of Cemaes Community Interest Company attended this meeting (CCIC) – some members of Cemaes Boat Club are also Directors of CCIC as indicated.

Richard Downs (CHA)
Marilyn Downs (CHA/CCIC)
Ian Barnwell (CHA)
Mike Thompson (CHA)
Janet Whitlam (CHA)
Mike Whitlam (CHA/CCIC)
Steve Bray (CHA/CCIC)
Laura Downs (CHA)
Michelle Humphreys (CCIC)
Ann Robbins (CCIC)
Jack Longman (CHA/CCIC)
Sian Jones (CHA/CCIC)
Paul Beales (CHA)
Leanne Hamblin (CCIC)

Apologies:

David Thornton
Elfed Jones
Richard Walton (Wally)
Piers Beeland
Austin Stevenson
Alun Pari Hughes
Norman Mason
Simon Drakley

Chairman's Welcome / review

Richard welcomed all to the meeting and thanked them for their attendance.

Minutes of the Previous Meeting 7.11.19

The minutes were agreed to be an accurate record of the meeting.

Proposed: Ian Barnwell

Seconded: Mike Thompson

Matters Arising

- **CHA Lecture 23rd January 2020 at Llanfechell – Caffi Siop Mechell – 7.00pm**

David has kindly made the arrangements for Mike Thompson's lecture – it is £10 for room hire - and there is a screen and projector available. Marilyn can provide a laptop. Marilyn will send her slide show about CHA to Mike and also advertise through the website and social media. **(Action MD/MT/DT)**

All other matters arising would be dealt with through the agenda.

Cemaes CIC update

Michelle Humphreys (Chairman) gave a brief introduction on the formation of Cemaes Community Interest Company which was started in March 2017.

- Bethlehem Chapel potential for the community was huge and the crux was trying to think of how to save it.
- Plans were drawn up – and the idea grew until we got to the project that was presented to the community last January.
- November 2018 planning consent was granted.
- The collapse of Wylfa Newydd has had a significant impact on the local community.
- Our plan will assist in helping to provide jobs and opportunities for local people.
- Recent political climate has had a detrimental impact – Welsh government is sitting on their cash at the moment.
- After an incredibly hard won fight we have managed to secure all the money to buy the Chapel and the conveyancing process is now proceeding.
- We are now waiting for the final confirmation paperwork from the Charity Commission.
- The trustees have been very supportive with our plans.
- We still have a long road ahead – the results of the election next week will be very important.
- EU funding / UK funding is still not set – and we don't know what funding will be available until this is all settled.
- However, the Directors of CCIC are committed to making the project work.

Mike Thompson gave a vote of thanks for all the hard work that Michelle has put into the project.

This was endorsed by all at the meeting.

Treasurer's Report

Simon did not attend the meeting, but the previous balance reported on 14.10.19 was **£5,518.47**.

Boatswain's Report

We were all very pleased to receive a report that Norman was doing very well and everyone sent their best wishes.

- China Pete (the tender) has now been moved inside.
A jobs assessment is required so that there is a list of everything that needs to be done.
- Maintenance will start in January and Marilyn will contact members when the dates are agreed. (**Action MD**)
- Mike T offered to sort out the paint. (**Action MT**)
- Jack has met a local boat builder who is keen to help. He has his contact details and will be invite him to come over for the maintenance programme. (**Action JL**)
- Keel inspection
Mike T reported that the Coxswain of the Holyhead Lifeboat had offered to tow CHA around to Holyhead so that an inspection could take place. This can be arranged as soon as the boat is back in the water.

Secretary's Report

Marilyn reported that Steve Bray had been in contact about CHA Calendars that had been offered by Chris Jones. After advertising this to members, there were only 3 orders, but a further 5 had been paid for by Marilyn and would be sold at the Christmas dinner. Christmas Cards would also be available at the dinner and Marilyn had purchased envelopes accordingly.

Marilyn is also pursuing a new stock supplier (Seren Embroidery in Amlwch). Initial contact has been made by David Thornton and Marilyn will make arrangements to call round to see the stock.

Membership Secretary's Report

Sian reported that we now have:

46 full members

11 friends

7 x 1 day sails

Website / Facebook report

Website update:

Janet Whitlam and Ian Barnwell offered to help with the website and Marilyn will speak to Janet regarding training and arrange some dates for this. (**Action MD**)

Facebook update:

This is regularly kept updated and all social events are advertised.

Future Events:

- Christmas Dinner - Raffle prizes had been requested
- CHA Lecture (MT) – Thursday, 23rd January 2020 at 7.00pm. The venue will be Caffi Mechell and the room hire will cost £10. David Thornton offered to arrange this and check about projector. (**Action DT**)
- Quiz Night – date to be arranged (Feb/March)

AOB

- **Core Crew Training**

A discussion took place about creating a Training Plan for Core Crew development. It was suggested that a Handbook should be developed with photographs to demonstrate the various activities that take place.

Subsequent information would be very valuable for other groups who may be refurbishing historic lifeboats.

- **Review of boat lift**

This is an item that could be included in the Handbook as future lifts will become part of the annual activities. Richard distributed a paper that had been prepared by Ian for discussion. It was suggested that this could also be included as an Appendix to the minutes. (See **Appendix 1**)

This paper was discussed by the group and suggestions were made about future actions as follows:

- Hard hats for all involved and barriers for the car park (Can apply for high visibility vests / hard hats / barriers from Magnox)
- Communications between all involved, etc. Radios (can be requested from Magnox, but Laura Downs offered two radios that she would donate to the Boat Club)
- Application in writing must be made to the community council – then close the car park with notice and redirect traffic to the far car park
- Put marks on the boat for lift out so that the straps can be correctly positioned
- Trailer – The current trailer is not road-worthy and it was agreed that it should not be used again. Magnox will possibly support the purchase of a new trailer if application is made before the end of January 2020. (**Action MD**)
Alternatively could look at second hand trailer – e.g. articulated lorry trailers. Gwyneth Shipping could be approached – NR Evans
- Leanne Hamblin will ask her husband about radio training for members. (**Action LH**)

Meeting closed at 9.15pm.

Next Boat Club Meetings in The Vigour:

Thursday 20th February at 7.00pm

MD: 21 /01/2020

APPENDIX 1

CHARLES HENRY ASHLEY LIFTING OUT PROCEDURE.

In order for the Charles Henry Ashley to be lifted out of the water efficiently and accident-free, it is recommended that the following procedure be adopted.

- * A Risk Assessment should be undertaken in advance of any action.
- * Bay Marine Insurers, our insurance company, have said that we are insured for a crane lift out and that we are covered by our own insurance if being lifted by a reputable company. Should an error on the part of the crane operator ensue, we would have to claim from them. Our Public Liability cover is £3 million.
- * Before the day, all those involved in the lift out should be clearly identified and have their roles explained to them. They should be equipped with high visibility vests and hard hats.
- * One, identified person should be in overall charge of the action. This means that only he/she should give instructions to the driver and all other participants should observe this.
- * All members of the public and CHA members not directly involved in the action should be told to stay well clear of the operation and asked not to interfere by giving alternative instructions or becoming embroiled.
- * An area of the car park will have to be coned and taped off in advance and relevant permission sought from the landowner.
- * On the morning of the lift out, a further briefing should take place to inform everyone of their roles and to make any changes caused by weather, sea state and timings etc. There will be two separate operations happening, one at the pier and one in the car park and it is essential that communication is clear between the two.
- * The crane driver, on arrival, should be told who to liaise with and to ignore instructions from anybody else. The noise from the engine, when running, makes communication between the boat and the shore difficult. Radios could be considered.
- * It would be worth considering marking the boat to show where lifting straps should be placed to lift the boat without damaging it or causing them to slip.
- * The Trailer must be made roadworthy. In particular:

The front wheels are too close together for stability, particularly considering the high centre of gravity when loaded and given the winding and sloping nature of roads to the storage location.

It must be fitted with brakes and lights.

The tow bar needs to be robust enough for requirements. It is likely to bend on manoeuvring round corners and if the towing vehicle needed to brake suddenly, could easily jack knife.

It needs to be Certificated for this type of use.

Further clarification is needed in a situation where if there were to be an accident on the public highway and/or a person was injured, or the boat damaged, to establish what our liability would be. It may well be concluded that a new trailer is required.

- A Debriefing should take place immediately after the operation. All involved should report back to say what had gone well and where improvements could be made. This will enable procedures and

the Risk Assessment to be amended where necessary and to ensure that the club learns from the experience.

Richard Downs 12/11/19.

With grateful thanks to Ian Barnwell.