

Clwb Cychod Cemaes – Charles Henry Ashley – Cemaes Boat Club

Minutes of the meeting held on 12th June, 2018 in The Vigour

Present:

Richard Downs (RD)	CHA
Marilyn Downs (MD)	CHA/CCIC
Sian Jones (SJ)	CHA/CCIC
Norman Mason (NM)	CHA
Mike Whitlam (MW)	CHA/CCIC
Janet Whitlam (JW)	CHA
Simon Drakley (SD)	CHA
Laura Downs (LD)	CHA
Gerallt Jones (GJ)	CHA
Anne Robbins (AR)	CCIC
Elfed Jones (EJ)	CHA/CCIC

Apologies:

Keith Muscott (KM)
Mike Thompson (MT)
Steve Bray (SBr)
Alun Pari Huws (APH)
Ian Smith
Austin Stevenson
Michael Brookes
Bob Trueman
Piers Beeland
Sue Beeland
Jack Longman

This meeting was a joint meeting with members of Cemaes Community Interest Company to discuss the relationship between the two groups and to consider how the Boat Club would operate within the Visitors' Attraction.

The following topics were covered:

What would be an appropriate rent for CHA to use the Visitors' Attraction as a boathouse?

- It was noted that at present it costs £1440 to store the boat
- The Club will need about £600 to get the boat in and out of the boathouse
- £1440 plus £550 insurance and maintenance/ replacements = £2,500 per year
- The allotments polytunnel pays a peppercorn rent and it was suggested that Cemaes Boat Club does a similar arrangement e.g. £10 a week while the boat is in the building or £400 annual.

Sales of Merchandise

- All sales could be through Cemaes CIC and the Visitors' Attraction would be used as an outlet. Commission to be decided at a later date.
- Need to decide on the merchandise – not necessarily too much clothing

Donated money collected

- This could be shared on a 50/50 basis

What percentage of people would be able to volunteer in the visitors attraction?

- Full time marketing person to promote everything
- CHA will be there every Saturday for maintenance in the Autumn/Winter weekends
- Could leave a telephone number on the door similar to Llanbadrig.
- Will need to be open all year round
- Will need to be transparent about opening times
- Hoping for a blend of volunteers from different sources – Medryn Mon volunteer agency, Hafal, CHA members.....
- Maritime museum at Holyhead has 50 volunteers and we could aim to create a similar bank of people.

Insurance requirements

- Current CHA Insurance is on or off the mooring
- Current public liability is £3 million on CHA
- Does CHA need to contribute towards the building insurance for the Visitors' Attraction?
- Is the boat part of the buildings contents and if we pay rent who would be liable if there was a fire? This question to be investigated.
- PEAT testing will be required for any electrical equipment brought in by Boat Club

Licence

- Premises licence
- Do we need a licence for selling drink? Temporary Event Licences can be organised three times in a year
- Would we allow people to hire the building? Could this be done through the restaurant?
- It was decided not to follow this route at the moment and to just keep it for our own functions.
- Trailer could be stored out of the way. Michelle mentioned containers that are available from Horizon.

General Update on CCIC:

- Michelle reported that there have been a few knock backs with funding
- Chapel Trustees are worried that it is costing them £4,000 a year to keep it empty
- They want to know how much longer we need - 6 months will take us to December
- Michelle is in the midst of applying for new large grant Stage 1 funding and has also applied to Tudor Trust
- Business – Social Investors meeting attended by Michelle and Mike was very useful.

At the end of these discussions, members of the CCIC left and there was a short meeting for Cemaes Boat Club members to discuss some forthcoming issues.

Minutes of the Previous Meeting

The minutes of the previous meeting were agreed to be a true record by those present.

Proposed: Janet Whitlam

Seconded: Norman Mason

Matters Arising

- Simon reported that the Bank mandate is now ready to be sent into the bank.
- Richard reported that the Terms and Conditions have been re-done and will be distributed.
- A Fundraising Officer is still required. Sian suggested advertising for this through Facebook. (Action MD)

All other matters will be addressed through the agenda.

Chairman's Welcome

Richard thanked everyone for their attendance and support for the recent Quiz Night which had been very successful and enjoyable.

Treasurer's Report

The balance at the end of the financial year was £2,057-69 and there has been no movement since last reported.

Sian handed over £910 of new membership fees to be paid into the account.

Mike Whitlam has bought a new box for the Harbour Wall and will fit it with Norman.

(Action MW/NM)

Boatswain's Report

Thanks to be recorded to all volunteers who have assisted with the maintenance programme and also with the re-launch. The trailer has been cleaned and greased.

Secretary's Report

Marilyn reported a message from Austin about publicising membership with posters that he would assist with distributing. A poster has now been created by Sian, and will be displayed in the shop and village. **(Action SJ/MD/AS)**

Membership Secretary's Report

Current renewed membership stands at 47. There are still 4 people who have not yet renewed. Friends 12 Members 35

Terms and Conditions

The Terms and Conditions have been reviewed and the new form will be sent out to all members with the minutes. **(Action MD)**

Richard thanked the contributing team, Colin Salt, Mike Whitlam and Mike Thompson for their assistance and gave the committee an overview of the changes.

The Executive Committee who will assume responsibility for ensuring that Terms and Conditions are complied with are: Chairman, Vice Chairman, Secretary, Treasurer and Boatswain

2018 Adventure to Caernarfon and back.

(At this point, Elfed left the meeting)

Richard has spoken to Alwyn Kay who has currently intimated that there should be no difficulty in him acting as support vessel for all stages.

Marilyn will email all members to invite them to take part. Then from Monday, 14th May, posters will be put up to encourage interested parties outside the membership group. It will also be advertised on Facebook. Marilyn will collate the responses. **(Action MD)**

Further tasks:

- Contact with the different mooring locations will be undertaken by Norman (Amlwch and Beaumaris) and Mike T (Caernarfon). **(Action NM, MT)**
Norman reported that he had tried to contact Geoff Price – Harbourmaster in Amlwch – but had received no response yet.
Mike has sent details of contact at Caernarfon to Richard. Harbourmaster in Caernarfon is Dave O’Neill.
- Richard has contacted Royal Anglesey in Beaumaris (Richard Tudor) but has received no response yet.
- John Harrison has been in contact with Beaumaris. There was some discussion about mooring in Beaumaris and the difficulty of sharing space with commercial boats. Simon offered to contact Alun Price to clarify this. **(Action SD)**
- Contact with rowing and sailing clubs will be undertaken by Richard. (i.e. Bull Bay, Sean McGloughlin at Beaumaris, Royal Welsh at Caernarfon) **(Action RD)**
- Contact with RNLI stations has been undertaken by Steve Bray who has now contacted Stuart Wallace and all stations have received a memo from him. Richard will follow up by contacting each individual station with more detailed information. **(Action RD, SB)**
Steve reported that he has been told the RNLI Magazine may be able to include something in the summer edition.
- Steve has been chasing his contact with Horizon, which was initially a very poor response. He is now pursuing this and is sending an estimate/invoice of the costs of hiring a minibus and driver for each stage to find out if Horizon will support us by paying these costs. **(Action SB)**
- Publicity will be through posters, social media, emails and press. Marilyn will design a poster for distribution as well as posting on Facebook. **(Action MD)** Sian offered to print off posters if Marilyn would forward them. **(Action MD, SJ)**
- Press, newspapers, Anglesey Radio, S4C, BBC Wales will be contacted by Richard. **(Action RD)** Bob Trueman has been very active in writing an article for inclusion in Cheshire Life, amongst others. Dave Williams of Beaumaris Echo has also been contacted about doing some filming. Richard and Marilyn will compile a generic file about CHA that can be sent out to everyone for distribution. **(Action MD, RD)**

Links with HAFAL

Marilyn will keep in contact with Dan Bartlett and offer the special category of 'Registered Charity Membership', which will cover all young people who are being supported by Hafal. **(Action MD)**

Cemaes CIC

Cemaes Boat Club has invoiced CCIC for the surveys that had been paid and will receive £1,200 back into the bank account.

Social Events:

- The Quiz was a very successful and enjoyable evening and realized a profit of £100. Another Quiz will be arranged by Richard for Saturday, 25th August. The charge will be £3 a head and a maximum of 4 to a team. Richard will prepare the questions and Marilyn will publicise. All are asked to support. Donations of raffle prizes and winning prizes will be requested. **(Action RD, MD)**
- Beach Party – Saturday, 4th August
Marilyn will organize posters and contact everyone to request volunteers and donations for the Tombola.
- Christmas Dinner -8th December - The Harbour Hotel has been booked

Website development

It is agreed that we require a current web site that will be easy to manage. Simon and Marilyn will liaise and report back to the committee. **(Action SD, MD)**

Future fundraising – need Fundraising Officer

The annual Shell Grant of £350 courtesy of our link with John Harrison will need to be re-applied for. **(Action MD)**

Richard stressed that the Boat Club needed to raise funds and that the post of Fundraising Officer needed to be filled urgently.

This is a post that could be undertaken by any member who felt able to support at a distance, and did not necessarily require attendance at each meeting.

As no-one has offered to take on this role Sian suggested advertising it on Facebook. **(Action MD)**

AOB

- Norman has been making enquiries about future storage options for CHA at Holyhead.
- Gerallt presented the group with a box of business cards that he has kindly organised for CHA. These can be given out to interested people.

Meeting closed at 9.15pm

Next Committee Meeting will be held on Wednesday, 25th July at 7.30pm in The Vigour

MD/15.6.18